



## **CITY OF PINOLE COMMUNITY SERVICES COMMISSION REGULAR MEETING AGENDA**

**WEDNESDAY**

**September 22, 2021**

**Via Zoom Teleconference**

**5:00 p.m.**

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DUE TO THE STATE OF CALIFORNIA'S DECLARATION OF EMERGENCY – THIS MEETING IS BEING HELD PURSUANT TO AUTHORIZATION FROM GOVERNOR NEWSOM'S EXECUTIVE ORDERS – CITY COUNCIL AND COMMISSION MEETINGS ARE NO LONGER OPEN TO IN-PERSON ATTENDANCE.

### **How to Submit Public Comments:**

**Written Comments:** All comments received **before 3:00 pm the day of the meeting** will be posted on the City's website on the agenda page ([Agenda Page Link](#)) and provided to the Commissioners prior to the meeting. Written comments will not be read aloud during the meeting.

**Email comments to [recreation@ci.pinole.ca.us](mailto:recreation@ci.pinole.ca.us)**

Please indicate which item on the agenda you are commenting on in the subject line of your email.

### **To Participate in Public Comment During the Meeting:**

Members of the public may submit a live remote public comment via Zoom video conferencing. Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking [here](#). Zoom also allows you to join the meeting by phone.

**From a PC, Mac, iPad, iPhone or Android:**

<https://us02web.zoom.us/j/82770240301>

**Webinar ID: 827-7024-0301**

**By phone:** +1 (669) 900-6833 or +1 (253) 215-8782 or +1 (346) 248-7799

- Speakers will be asked to provide their name and city of residence, although providing this is not required for participation.
- Each speaker will be afforded up to 3 minutes to speak.
- Speakers will be muted until their opportunity to provide public comment.

When the Chair opens the comment period for the item you wish to speak on, please use the "raise hand" feature (or press \*9 if connecting via telephone) which will alert staff that you have a comment to provide.

## WAYS TO WATCH THE MEETING

**LIVE ON CHANNEL 26.** The Community TV Channel 26 schedule is published on the city's website at [www.ci.pinoles.ca.us](http://www.ci.pinoles.ca.us).

**VIDEO-STREAMED LIVE ON THE CITY'S WEBSITE,** [www.ci.pinoles.ca.us](http://www.ci.pinoles.ca.us). and remain archived on the site for five (5) years.

**If none of these options are available to you, or you need assistance with public comment, please contact the Recreation Manager, Maria Picazo at (510) 724-9062 or [mpicazo@ci.pinoles.ca.us](mailto:mpicazo@ci.pinoles.ca.us).**

**Americans With Disabilities Act:** In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a City Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the City Clerk's Office at (510) 724-8928. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

**Note:** Staff reports are available for inspection on the City Website at [www.ci.pinoles.ca.us](http://www.ci.pinoles.ca.us). You may also contact the City Clerk via e-mail at [hiopu@ci.pinoles.ca.us](mailto:hiopu@ci.pinoles.ca.us).

***Ralph M. Brown Act. Gov. Code § 54950. In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly. The people of this State do not yield their sovereignty to the agencies, which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.***

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APROVAL OF THE MINUTES – August 25, 2021 meeting**

**4. CITIZENS TO BE HEARD (Public Comments)**

*Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Chair. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Commissioners may direct staff to investigate and/or schedule certain matters for consideration at a future meeting. PLEASE SEE THE COVERSHEET OF THE AGENDA FOR INSTRUCTIONS ON HOW TO SUBMIT PUBLIC COMMENTS*

**5. OLD BUSINESS**

A. 2021 Events

- Coastal Cleanup
- Fall Dumpster Day

B. Thriving Earth Exchange Project

C. Art Policy

**6. NEW BUSINESS**

A. Community Services Commission vacancies

**7. ADJOURN TO NEXT MEETING**

Recommendation: Adjourn to the next regular meeting on October 27, 2021

**POSTED: Thursday, September 16, 2021 at 4:00pm at City Hall**

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**Maria Picazo**  
**Recreation Manager**



CITY OF PINOLE  
COMMUNITY SERVICES COMMISSION MEETING

**MINUTES**  
**25 August 2021**

**1. CALL TO ORDER**

The Community Services Commission Meeting was called to order at 5:01 P.M. and was held via Zoom Teleconference.

**2. ROLL CALL**

Commissioners Present: Darin Clarke, Bob Kopp and, Laurelle Martin, Rafael Menis, Debbie Ojeda, and Nickolas Teller

Commissioners Absent: Emily Ricketts

Staff Present: Maria Picazo, Recreation Manager

**3. APPROVAL OF MINUTES**

Action: Motion by Commissioner Menis to approve the minutes of August 25, 2021. Seconded by Commissioner Ojeda. All in favor. Motion passed

**4. CITIZENS TO BE HEARD**

None

**5. OLD BUSINESS**

A. 2021 Events

Staff informed the Commissioners that the Dumpster Day event has been confirmed with Republic Services. They will provide the same level of support as the summer event.

The Commissioners briefly discussed the fall dumpster day event and agreed to further discuss the logistics during the next meeting.

Staff asked the Commissioners to approve the Dumpster Day flyer for distribution.

The Commissioners approved the Dumpster Day flyer and directed staff to distribute the flyer.

Staff informed the Commissioners that the flyer would be shared through the City's communication channels, Nextdoor and Patch the following day.

Staff reminded the Commissioners that the Coastal Cleanup event will be held at Bayfront Park on Saturday, September 18, 2021, from 9am to 12pm. Registration for the event will start at 8:30AM.

Staff informed the Commissioners that the flyer was shared through the City's communication channels, Nextdoor, Patch, local troops and distributed to the local schools through peach jar.



CITY OF PINOLE

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COMMUNITY SERVICES COMMISSION MEETING

**MINUTES**  
**25 August 2021**

The Commissioners discussed the logistics of the Coastal Cleanup event and agreed to provide pre-packaged snacks this year instead of a BBQ.

Staff informed the Commissioners that the supplies have been confirmed and will be picked up by the Public Works Department.

The Commissioners informed staff of the additional supplies and tasks that should be completed prior to the event.

Pete Murray provided additional information on the Coastal Cleanup event and made recommendations on items that should be considered for the event.

**B. Thriving Earth Exchange Project**

Ann Moriarty was unable to attend the meeting but asked staff to provide the Commissioners with an update from FOPCW/Thriving Earth Exchange project

Staff informed the Commissioners that Ann wanted to express her regrets to the Commission for not being able to attend the meeting. She also wanted to thank Rafael for reaching out to her and to one of the groups he is part of to request participation in the FOPCW/Thriving Earth Exchange project.

Staff informed the Commissioners that FOPCW/Thriving Earth Exchange project made a few changes to their ask for Coastal Cleanup. They would like to participate in the event, but they will not be doing an official trash assessment training that day. Instead, they would like to set up a table to engage people and invite them to sign up for an October weekend day to train and perform an assessment together with one of the members of their team. They will have a poster for people to mark where they have observed trash along the creek or any of its tributaries. They will also hand out information and invite attendees to sign up using their contact info (which will remain private) before they participate in the cleanup event. Ann requested approval from the Commission to proceed with their updated plan.

The Commissioners approved the proposal from the FOPCW/Thriving Earth Exchange project and asked staff to provide the FOPCW/Thriving Earth Exchange project with their response.

**C. Local Schools**

Staff provided the Commissioners with a list of the schools in Pinole as requested.



CITY OF PINOLE  
COMMUNITY SERVICES COMMISSION MEETING

**MINUTES**  
**25 August 2021**

The Commissioners agreed to contact the school they selected and distribute information on their annual events to the schools.

The Commissioners requested staff send a general script that could be followed by all the Commissioners when contacting the schools.

**6. NEW BUSINESS**

The Commissioners did not have new business items to discuss but Commissioner Menis requested staff provide a copy of the draft Art Policy at the next meeting.

Staff informed Commissioner Menis that she would confirm if the draft copy could be shared or if additional information was available about the Art Policy.

**7. ADJOURNMENT**

The meeting was adjourned at 5:43 p.m. to the next regular Community Services Commission meeting on Wednesday, September 22, 2021|5:00 P.M.

**Submitted by:**

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**Maria Picazo**  
**Recreation Manager**

**Approved by Commissioners on** \_\_\_\_\_